Getting Started with Bloomberg

This document explains how to access Bloomberg. For help using Bloomberg, please see the Help and tutorials section below.

Locations
Bloomberg is available at the Barry J Marshall Library and the UWA Business School.
PLEASE NOTE – Bloomberg is not available off campus.

Booking/ Access Procedure
Barry J Marshall Library
1. Make your booking using the online booking calendar - http://library-uwa.libcal.com/
2. Log in to the computer with your UWA Person ID and Pheme password.
3. Double click the Bloomberg icon on the desktop to open Bloomberg.
4. Choose “Create a new login”. Follow the instructions to enter your name, create a password and enter your contact details (including email address).
   You will need to validate your login details by entering a code which you will receive as an email to the email address that you have entered as part of your contact details.

Business School
Bloomberg is available from a number of seats in the Rosemarie Nathanson Financial Markets Trading Room and in the MBA Quarter. Access to the Trading Room is dependent on course and unit enrolment but the Trading Room is available to all UWA students at designated hours each week.
The General Access Hours for the Trading Room are:
- Monday, 2-5pm
- Tuesday, 9am-12pm
- Thursday, 9am-12pm

Access instructions – Business School
1. Log in to the computer with your ID details as requested.

   Double click the Bloomberg icon on the desktop.

2. Click anywhere in the screen titled “1-BLOOMBERG” and press <Enter> - (you will see in the extreme top left of this screen)

   This will display a refreshed screen prompting you for your login name and password. If you have not previously created a login follow the instructions for doing this (see BJM Library Step 4 above). Once you enter the Bloomberg login details, two additional Bloomberg screens open (4 screens in total) indicating that Bloomberg is ready for access.

Help and tutorials
For assistance using Bloomberg there is extensive help, including 24/7 live chat, within the program. A “Getting Started Guide for Students” is available via the Using Bloomberg subject guide – http://guides.is.uwa.edu.au/usingbloomberg

If you experience problems logging in to the computer at the Barry J Marshall Library contact library staff by emailing ablelibrarians-lib@uwa.edu.au
If you experience problems logging in to the computer at the Business School, contact trading-room-tsa@biz.uwa.edu.au